



**REPUBLIC OF GHANA**

**MINISTRY OF FINANCE**

**CENTRAL TENDER REVIEW COMMITTEE  
(CTRC)**

**2<sup>ND</sup> QUARTER REPORT  
(APRIL – JUNE 2022)**

**ENSURING COMPLIANCE WITH THE PROVISIONS OF THE PUBLIC PROCUREMENT ACT, 2003, (ACT 663), AS AMENDED BY THE PUBLIC PROCUREMENT ACT, 2016 (ACT 914) AND IT'S OPERATING INSTRUCTIONS AND GUIDELINES, WITHIN THE ESTABLISHED THRESHOLDS.**

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## List of Acronyms

ATU	Accra Technical University
APCE	Akropong Presbyterian College of Education
BOG	Bank of Ghana
COCOBOD	Ghana Cocoa Board
CTVET	Commission for Technical and Vocational Education & Training (CTVET)
DFR	Department of Feeder Roads
DVLA	Driver and Vehicle Licensing Authority
EPA	Environmental Protection Agency
EPCE	E. P. College of Education
GEPA	Ghana Export Promotion Authority
GES	Ghana Education Service
GFZA	Ghana Free Zones Authority
GHA	Ghana Highway Authority
GNFS	Ghana National Fire Service
GNGC	Ghana National Gas Company
GRIDCO	Ghana Grid Company Limited
GTEC	Ghana Tertiary Education Commission
GWCL	Ghana Water Company Limited
KPCE	Kibi Presbyterian College of Education
KATH	Komfo Anokye Teaching Hospital
KBTH	Korle-Bu Teaching Hospital
KNUST	Kwame Nkrumah University of Science and Technology
KTU	Kumasi Technical University
MCE	Methodist College of Education
MOCD	Ministry of Communication and Digitalization
MOE	Ministry of Education
MOEN	Ministry of Energy
MOF	Ministry of Finance
MFARI	Ministry of Foreign Affairs and Regional Integration
MOH	Ministry of Health
MOTAC	Ministry of tourism, Arts and Culture
MRD	Ministry of Railway Development
MRH	Ministry of Roads and Highways
MSWR	Ministry of Sanitation and Water Resources

NCA	National Communications Authority
NEDCO	Northern Electricity Distribution Company Limited
NHIA	National Health Insurance Authority
NITA	National Information Technology Agency
NLA	National Lottery Authority
NPA	National Petroleum Authority
NPRA	National Pensions Regulatory Authority
NRSA	National Road Safety Authority
OOP	Office of The President
PSRS	Public Sector Reform Secretariat
RGD	Registrar General's Department
SMNMTC	St. Michael's Nursing and Midwifery Training College
SSNIT	Social Security and National Insurance Trust
TTU	Takoradi Technical University
UG	University of Ghana
UPSA	University of Professional Studies
UCC	University of Cape Coast
VRA	Volta River Authority
WAEC	West African Examination Council
YEA	Youth Employment Agency

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## 1.0 OVERVIEW

Established under Section 20 of the Public Procurement Act, 2003 (Act 663), the Central Tender Review Board (CTRB), now the Central Tender Review Committee (CTRC) is mandated to ensure compliance with the provisions of the Public Procurement Act by Procurement Entities.

### 1.1 Performance for the Second Quarter 2022

Within the period under review (April – June 2022), the CTRC considered evaluation reports submitted by the Procurement Entities as detailed in the tables and charts below.

**Table 1.1: Number of Submissions by Type of Procurement (RS\*)**

	April	May	June	Total	%
Goods	12	18	16	46	51.7
Services	10	5	9	24	27.0
Works	8	8	3	19	21.3
<b>Grand Total</b>	<b>30</b>	<b>31</b>	<b>28</b>	<b>89</b>	<b>100</b>

SOURCE: CTRC DATA, 2022

**Table 1.2: Number of Submissions by Type of Procurement (ES\*)**

	April	May	June	Total	%
Goods	1	3	0	4	40
Services	0	0	0	0	0
Works	4	1	1	6	60
<b>Grand Total</b>	<b>5</b>	<b>4</b>	<b>1</b>	<b>10</b>	<b>100</b>

SOURCE: CTRC DATA, 2022

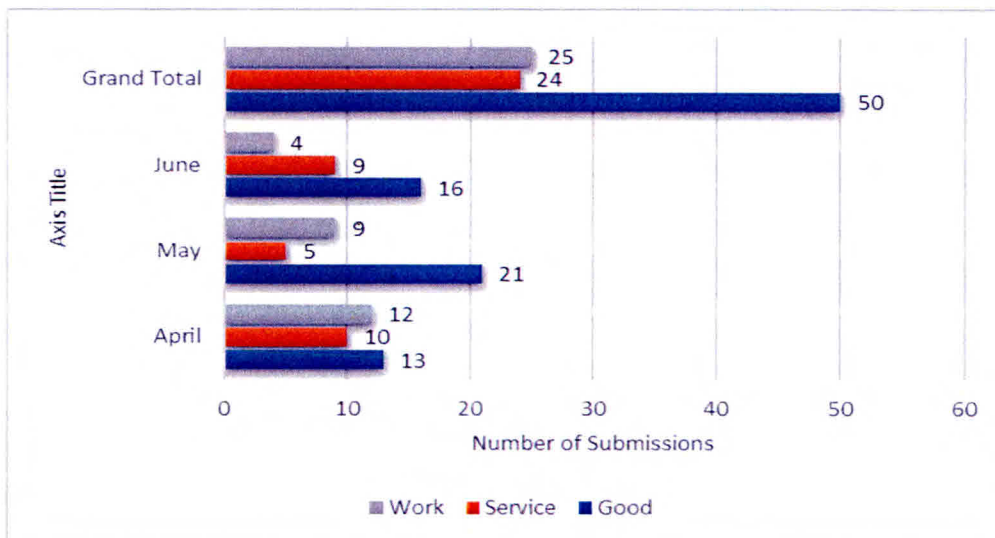
\*RS = REGULAR SITTINGS

\*ES = EMERGENCY SITTINGS

The tables above are a representation of all the submissions received from the various Entities during the period under review, classified into the three types of

procurements (Goods, Services and Works). During the 2<sup>nd</sup> Quarter of 2022, the Committee received a total of ninety-nine (99) evaluation reports. Of this total, procurement of Goods (Supplies), totalling fifty (50), represented 50.5% of the total procurements made within the period. Procurement of Services, totalling twenty-four (24), represented 24.2%, and procurement of Works, totalling twenty-five (25), represented 25.3% of the total submissions made within the period under review.

The months of April and May recorded most submissions (35) for review. Eighty-nine (89) submissions were reviewed during the Regular Sitzings of the Committee representing 89.9% of total reviewed submissions whereas ten (10) emergency submissions represented 10.1% of the reviewed submissions in the 2<sup>nd</sup> Quarter. The overall submissions in the 2<sup>nd</sup> quarter per the procurement type is summarised in Figure 1.1 below.



**Figure 1.1 Submission by Procurement Type**

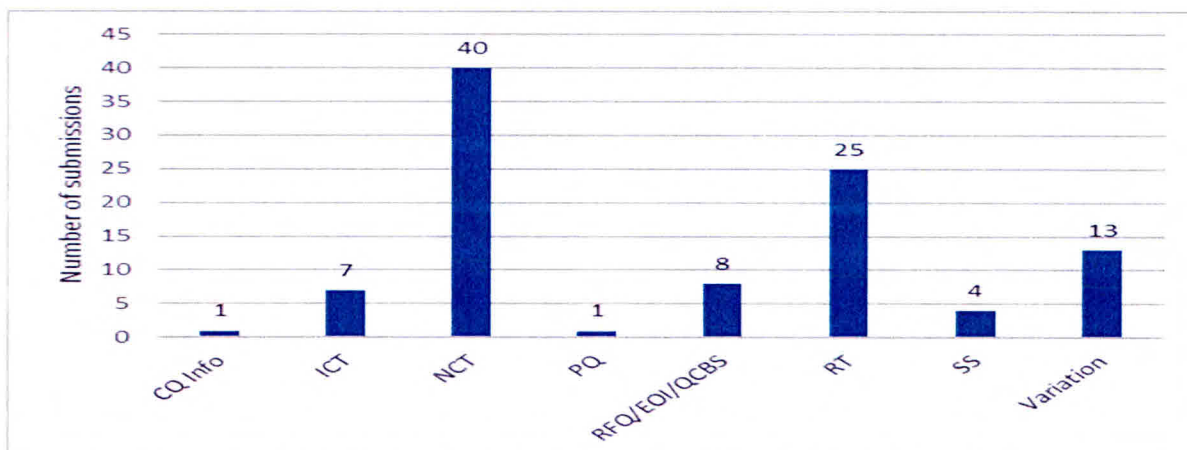


**Table 1.3: Number of Submissions by Procurement Method**

	April		May		June		Total	%
	EM	RM	EM	RM	EM	RM		
CQ Info	0	1	0	0	0	0	1	1.0
ICT	1	2	0	0	0	4	7	7.1
NCT	4	10	0	16	1	9	40	40.4
PQ	0	0	0	1	0	0	1	1.0
RFQ/EOI/QCBS	0	4	0	4	0	0	8	8.1
RT	0	9	2	7	0	7	25	25.3
SS	0	0	0	0	0	4	4	4.0
Variation	0	4	2	3	0	4	13	13.1
Grand Total	<b>5</b>	<b>30</b>	<b>4</b>	<b>31</b>	<b>1</b>	<b>28</b>	<b>99</b>	<b>100</b>
	35		35		29			

SOURCE: CTRC DATA, 2022

Notes: ICT- International Competitive Tendering, NCT-National Competitive Tendering, RT-Restrictive Tendering, PRE-Q-Pre-Qualification, EOI/RFP/QCBS-Expression of Interest/Request for Proposal/ Quality and Cost Based Selection, SS-Sole Sourcing, VAR/ADDEN-Variations/Addendum, CQ-Consultants' Qualification. RM means Regular Meeting (or Sitting); EM means Emergency Meeting (or Sitting).



**Figure 1.2: Submissions by Procurement Method, 2<sup>nd</sup> Quarter, 2022.**

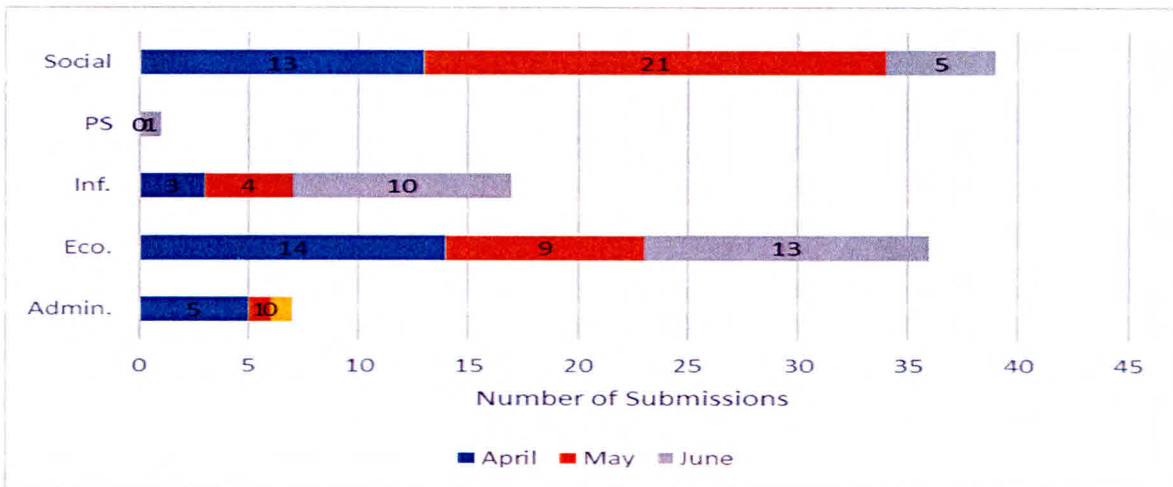
Figure 1.2 summarizes the procurement submissions in the second quarter of 2022 by procurement method. The method with the highest frequency during the quarter was National Competitive Tendering (NCT) (40.4%), followed by the Restrictive Tendering (RT) (25.3%), variation/addendum (13.1%), Expression of Interest/Request for Proposal/ Quality and Cost Based Selection

(RFP/QOI/QCBS) (8.1%), with International Competitive Tendering (ICT), Sole Sourcing (SS), Price Quotation (PQ) and Consultant’s Qualification (CQ) Information taking up 7.1%, 4.0%, 1% and 1%, respectively.

**Table 1.4: Number of submissions by Sector of Procurement**

	April			May			June			Tot	%
	EM	RM	Tot	EM	RM	Tot	EM	RM	Tot		
Amin.	0	5	5	0	1	1	0	0	0	6	6.1
Eco.	4	10	14	0	9	9	0	13	13	36	36.4
Inf.	0	3	3	1	3	4	1	9	10	17	17.2
PS	0	0	0	0	0	0	0	1	1	1	1.0
Social	1	12	13	3	18	21	0	5	5	39	39.4
<b>Total</b>	<b>5</b>	<b>30</b>	<b>35</b>	<b>4</b>	<b>31</b>	<b>35</b>	<b>1</b>	<b>28</b>	<b>29</b>	<b>99</b>	<b>100</b>

SOURCE: CTRC DATA, 2022



**Figure 1.3: Graphical Representation of Submission by Sector of Procurement**

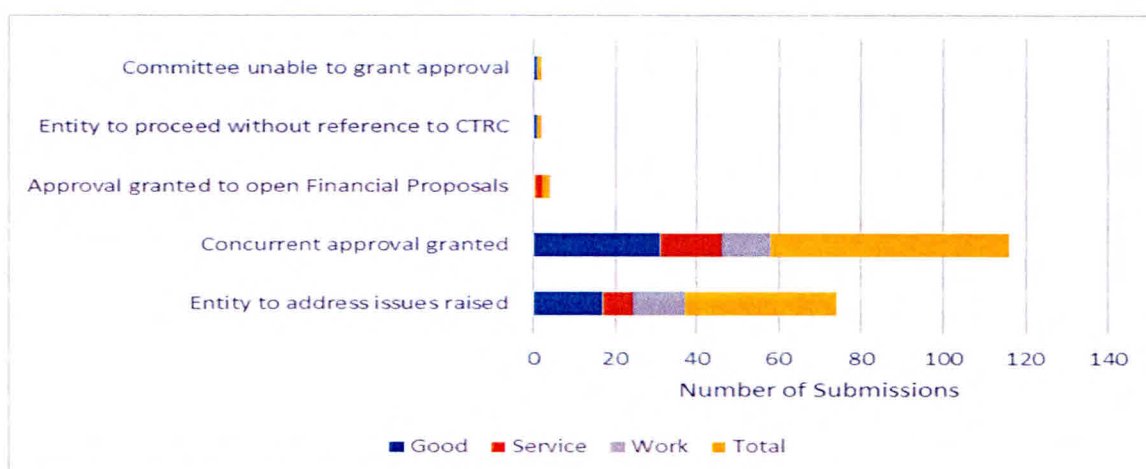
Figure 1.3 summarizes the procurement submissions in the second quarter of 2022 by sectors. Fifty-seven (57) entities submitted various procurements for approval: eight (8) from the Administrative Sector; thirteen (13) from the Economic Sector; twelve (12) from the Infrastructure Sector; one (1) from the Public Safety Sector; and twenty-four (24) from the Social Sector. From the figure above, the Sector with the highest number of procurement submissions was the Social Sector.

At the end of the second (2<sup>nd</sup>) quarter, 39.4% of the reviewed submissions were from the Social Sector, 36.4% were from the Economic Sector, 17.2% from the Infrastructure Sector, 6.1% from the Administrative Sector, and 1% from the Public Safety Sector.

**Table 1.5: Status of Approvals by Type of Procurement**

	Good	Service	Work	Total	%
<b>Entity to address issues raised</b>	17	7	13	37	37.4
<b>Concurrent approval granted</b>	31	15	12	58	58.6
<b>Approval granted to open Financial Proposals</b>	0	2	0	2	2.0
<b>Entity to proceed without reference to CTRC</b>	1	0	0	1	1.0
<b>Committee unable to grant approval</b>	1	0	0	1	1.0
<b>Grand Total</b>	<b>50</b>	<b>24</b>	<b>25</b>	<b>99</b>	<b>100</b>

SOURCE: CTRC DATA, 2022



**Figure 1.4: Status of Approvals by Type of Procurement**

Of the ninety-nine (99) evaluation reports received during the period, thirty-one (31) submissions under Goods were approved, seventeen (17) received under Goods had issues to address and/or clarify, hence not granted concurrent approval, and the Committee was unable to grant approval on one (1) submission from the MOH on the supply of Health Coronavirus (Covid-19) Emergency Preparedness Response Plan with Funding from World Bank. However, in reviewing an evaluation report on Goods submission by the University of Professional Studies, the Committee advised the entity to proceed without



reference to the CTRC, as the percentage of negotiated amount in variation was less than 10% of the original contract amount.

Of the twenty-four (24) procurement submissions received under Services, fifteen (15) were granted concurrent approval, seven (7) had issues to address and/or clarify and two (2) were given approval to proceed with opening of Financial Proposals. Also, the approved procurement submissions under Works totalled twelve (12), while thirteen (13) had issues to address and/or clarify.

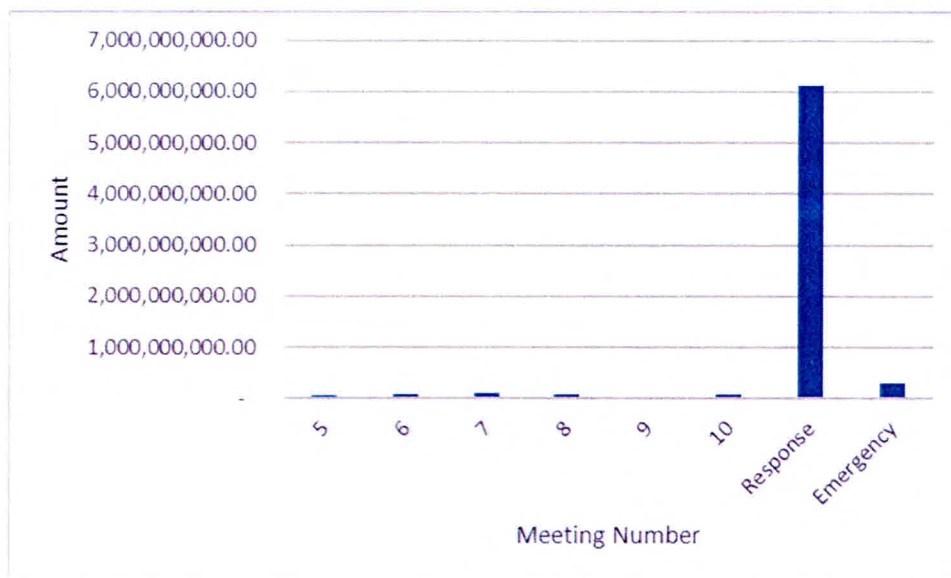
In conclusion, fifty-eight (58) of the submissions reviewed, representing 58.6%, received outright approvals. Thirty-seven (37) of the reviewed submissions, representing 37.4%, however had issues that needed to be addressed and/or clarified before they are considered for approval. Upon review, the Committee was unable to grant approval to one (1) entity's submission representing 1%, while another 1% was advised to proceed without reference to the CTRC.

**Table 1.6: Value of concurrent approvals granted**

Item No.	Meeting Numbers	No. of Original Reports	Total Amt. (GH¢)
1.	5 <sup>th</sup>	13	67,066,577.74
2.	6 <sup>th</sup>	17	76,187,409.47
3.	7 <sup>th</sup>	12	114,633,439.35
4.	8 <sup>th</sup>	19	72,652,585.11
5.	9 <sup>th</sup>	11	32,658,541.32
6.	10 <sup>th</sup>	17	87,367,830.11
7.	Responses	32	6,133,742,258.05
8.	Emergencies	10	300,941,711.28
<b>GRAND TOTAL</b>		131	6,885,250,352.43

SOURCE: CTRC DATA, 2022

\*\*Total is based on a three-month average GH¢-USD exchange rate of GH¢6.5787 and a GH¢-Euro exchange rate of GH¢7.3531 and a GH¢-Pound exchange rate of GH¢8.7655.



**Figure 1.5: Graphical Representation of approved amount.**

From Figure 1.5, the highest approved amount was six billion, one hundred and thirty-three million, seven hundred and forty-two thousand, two hundred and fifty-eight Ghana Cedis and five pesewas (GH¢6,133,742,258.05), generated from Responses (Submissions that were not given approval in previous quarters). This seemingly huge figure has Ghana National Gas Company taking up about 87% of the figure as its project (EPC and Commissioning of the Gas Processing Plant Train Two (GPP2) with Mainline Compressor under a Build, Co-own, Co-operate and Transfer (BCCT) Arrangement) was awarded US\$812,376,389.00 equivalent to GH¢5,344,407,630.00. The least amount, thirty-two million, six hundred and fifty-eight thousand, five hundred and forty-one Ghana Cedis and thirty-two pesewas (GH¢32,658,541.32), was approved during the 9th Regular Sitting. The one hundred and thirty-one (131) procurement submissions that were given approval during the Regular Meetings, as well as responses from previous quarters, amounted to six billion, eight hundred and eighty-five million, two hundred and fifty thousand, three hundred and fifty-two Ghana Cedis and forty-three pesewas (GH¢6,885,250,352.43) for the period under review. This amount resulted from the satisfactory review of ninety-nine (99) new



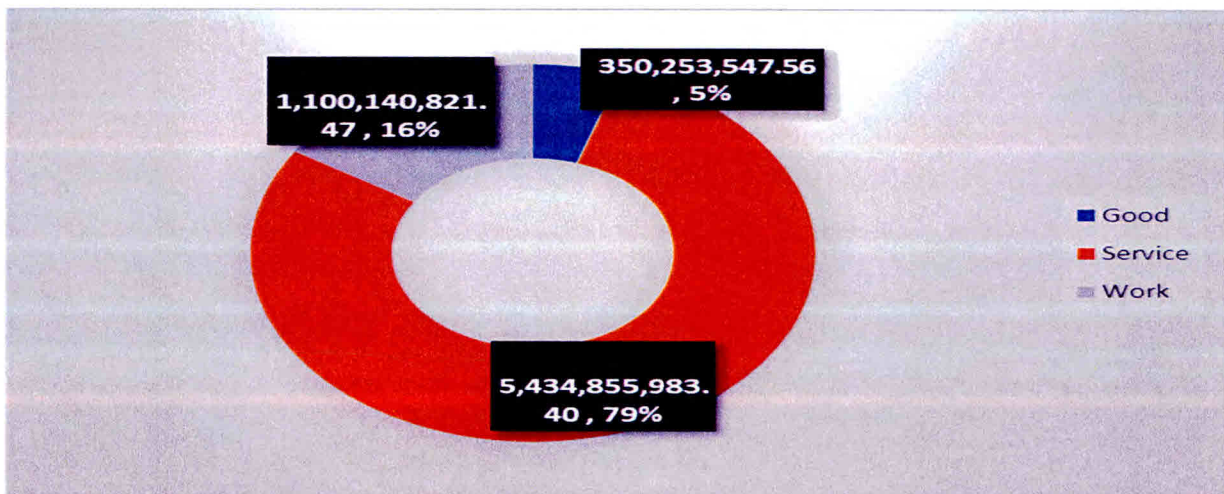
procurement submissions during the Regular Meetings and thirty-two responses to submissions that were not granted approval in the previous quarters.

**Table 1.7: Value of concurrent approvals granted by type of procurement**

	Good	Service	Work	Total
<b>April</b>	183,092,488.29	5,383,346,675.57	564,635,243.10	6,131,074,406.95
<b>May</b>	128,106,280.32	41,807,011.67	129,597,452.83	299,510,744.82
<b>June</b>	39,054,778.95	9,702,296.16	405,908,125.54	454,665,200.65
<b>Total</b>	350,253,547.56	5,434,855,983.40	1,100,140,821.47	6,885,250,352.42

SOURCE: CTRC DATA, 2022

\*\*Total is based on a three-month average GH¢-USD exchange rate of GH¢6.5787 and a GH¢-Euro exchange rate of GH¢7.3531 and a GH¢-Pound exchange rate of GH¢8.7655.



**Figure 1.6: Graphical Representation of approved amount by type of procurement.**

From Figure 1.6, at the end of the 2<sup>nd</sup> Quarter, procurement made under Goods amounted to three hundred and fifty million, two hundred and fifty-three thousand, five hundred and forty-seven Ghana Cedis and fifty-six pesewas (GH¢350,253,547.56), representing about 5% of all reviewed submissions in the period under review.

Procurement made under Services amounted to five billion, four hundred and thirty-four million, eight-hundred and fifty-five thousand, nine hundred and eighty-three Ghana Cedis (GH¢5,434,855,983.40), representing about 79% of all reviewed submissions in the period under review.

Procurement made under Works amounted to one billion, one hundred million, one hundred and forty thousand, eight hundred and twenty-one Ghana Cedis and forty-seven pesewas (GH¢1,100,140,821.47), representing about 16% of all reviewed submissions in the period under review.

## 2.0 REVIEW OF ACTIVITIES

### 2.1 Submissions Made on the Procurement of Goods.

**Table 2.1: Submissions from Entities on the Procurement of Goods.**

Item	Description	Entities	Remarks
1.	Procurement of Assorted Toyota Vehicles for the Bank of Ghana <ul style="list-style-type: none"> <li>• Armoured Toyota Land Cruiser Escort</li> <li>• Toyota Land Cruiser and Midi Station Wagon (Toyota Prado) VXR</li> <li>• Toyota Camry and Lexus Saloon Cars</li> </ul>	BOG	New Submission.
2.	Supply of Project (Various) Vehicles.	NEDCO	New Submission.
3.	Procurement of NLA Private Sector Operator ID System Operator Certificates, Retailer Kiosk Sticker and POS Device Sticker.	NLA	New Submission. (Financial)
4.	Procurement of Furniture and Office Equipment.	MCE	New Submission.
5.	Supply of Health Coronavirus (Covid-19) Emergency Preparedness Response Plan with Funding from World Bank.	MOH	Variation.
6.	Supply of Personal Protective Equipment (Lots 1-4).	GRIDCO	New Submission.
7.	Supply and Delivery of Water Treatment Chemical Hydrated Lime (Lots 1 and 2) – Bagged and Pelletized), 2200MT each.	GWCL	New Submission.
8.	Supply, Installation and Integration of an IP Based Unified Communications System.	NCA	New Submission.
9.	Procurement of Vehicles on behalf of District Assemblies Common Fund (18No V8 Cross Country Vehicles & 2No 4X4 Double Cabin Pick Ups).	OTP	New Submission.
10.	Supply of One (1) Saloon Car.	UPSA	Variation.
11.	Supply of Saloon Cars (Lot 1) – 5NO 1.6L.	WAEC	New Submission.
12.	Supply of Vehicles (Lot 2) – (3NO Medium Security Van).	WAEC	New Submission.



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Item	Description	Entities	Remarks
13.	Supply and delivery of Safety Protection Equipment for Water Treatment Plants.	GWCL	New Submission.
14.	Supply of 150W LED Streetlights complete with Bolts, Nuts and Washers and Photocells.	MOEN	New Submission.
15.	Procurement of 4x4 Station Wagon (1N <sup>o</sup> ).	TTU	New Submission.
16.	Supply of 15/16 Seater Bus for DAPQA AA, Welfare Section and CTPD (4No).	UCC	New Submission.
17.	Supply of Security Patrol Vehicles for Security Section (2N <sup>o</sup> ).	UCC	New Submission.
18.	Printing and Supply of Examination Answer Booklets.	UG	New Submission.
19.	Supply and Installation of Items for Local Area Network at Registry and Statistics Department (Lot 4 – Switches, AP and UPS).	UG	New Submission.
20.	Ghana Jobs and Skills Project – Procurement of 2N <sup>o</sup> Cross Country and 1N <sup>o</sup> Saloon Car.	CTVET	New Submission.
21.	Supply and Delivery of Electrical and Electronic Spare Parts for Akim Oda Water Treatment Plant.	GWCL	New Submission.
22.	Procurement of Furniture and Office Equipment (Lot 1).	KPCE	New Submission.
23.	Procurement of ICT Equipment (Lot 2).	KPCE	New Submission.
24.	Supply of 150W LED Streetlights complete with Photocells, Arms, Bolts, Nuts & Washers.	MOEN	New Submission.
25.	Supply of 4x4 Pick-Ups for Directorate of Academic Affairs, DPDEM and Dean of Students.	UCC	New Submission.
26.	Supply of 4x4 Station Wagon for Registrar.	UCC	New Submission.
27.	Supply of Bond Papers, Art Cards and Art Papers.	UCC	New Submission.
28.	Supply and Installation of ICT Equipment.	UCC	New Submission.
29.	Supply of Portable X-Ray Machine for Department of Imaging Technology and Sonography.	UCC	New Submission.
30.	Supply of 51-Seater Bus.	UG	New Submission.
31.	Procurement of Medical Equipment and Supplies under the Bolgatanga Regional Hospital Rehabilitation Project III in the Upper East Region.	MOH	New Submission. (Emergency)
32.	Supply of Essential Medicines through Framework Agreement – 30% Upward Price Variation.	MOH	Variation. (Emergency)
33.	Supply and Delivery of Security Accoutrements for Beneficiaries under the Youth in Security Module.	YEA	New Submission. (Emergency)
34.	Ghana Landscape Restoration and Small-Scale Mining Project (GLRSSMP), EPA PCU – Supply of 141No Motorcycle for Project Implementation.	EPA	New Submission.
35.	Supply of Vehicles (Sport Utility Vehicles) for Kumasi Technical University (1No).	KTU	New Submission.
36.	Supply of 150W LED Streetlights complete with Bolts, Nuts and Washers and Photocells.	MOEN	New Submission.
37.	Supply of Information Communication and Technology (ICT) Equipment and Accessories.	NPA	Modification.
38.	Supply of 226No Various Global Positioning System Devices, 30No Rugged Smart Phones and Monitor for Project implementation.	EPA	New Submission.
39.	Supply and Installation of Laboratory Equipment.	COCOBOD	New Submission.

Item	Description	Entities	Remarks
40.	Supply and Installation of Surgical Equipment (Endoscopy and Laparoscopy).	COCOBOD	New Submission.
41.	Procurement of Combat Boots (6000 No).	GNFS	New Submission.
42.	Supply of Computers and Accessories.	GRIDCO	New Submission.
43.	Supply of 161KV and 34.5KV Live Tank Circuit Breakers.	GRIDCO	New Submission.
44.	Transportation of Transformers to various Sub-stations.	GRIDCO	New Submission.
45.	Exportation of Transformer from Nayagnia Substation in Ghana to LEEEC factory, Liaoning, China on Repair and Return Basis.	GRIDCO	New Submission.
46.	Supply and Installation of 2No 400KVA Generator Set at Otumfour Osei Tutu II Hostel, KNUST.	KNUST	New Submission.
47.	Procurement of 350No Laptops Computers for the 2022/2023 MasterCard Foundation Scholarship at KNUST.	KNUST	New Submission.
48.	Design and Supply of Paraphernalia for Congregation (Certificate Folder – 50,000 pieces) (Medallions (various) – 5,000 pieces).	UG	New Submission.
49.	Procurement of Water Treatment Chemical.	GWCL	New Submission.
50.	Procurement of Anti-Malaria Medicines.	MOH	New Submission. (Emergency)

SOURCE: CTRC DATA, 2022

NB. New Submission means the report is appearing before the CTRC for the first time while Addendum means Variations or additional works. Emergency means the report was considered at the Committee's Emergency Meeting.

## 2.2 Submissions Made on Procurement of Services

**Table 2.2: Submissions from Entities on the Procurement of Services.**

Item	Description	Entities	Remarks
1.	Upgrade of DELL EMC VNX Storage Array for Head Office and General Services Complex Data Centre.	BOG	New Submission.
2.	Provision of Computer Application Software for Hospital Management.	KATH	New Submission.
3.	Consultancy Services for the Supervision of Building Construction Works and Engineering Services required for New Buildings and Facilities in proposed NEW STEM based 21st Century Community Senior High Schools in Ghana.	MOE	New Submission.
4.	Consultancy Service for Domestic Tourism Promotion Campaign and MICE Consolidation.	MOTAC	New Submission. (Financial)
5.	Consultancy Service for the National Smart Data for Citizens Engagement.	NITA	New Submission. (Technical)
6.	Procurement of Services of Data Centre Refresh for VRA (Lots 1 and 2).	VRA	New Submission.
7.	Consultancy Services of a Technical Specialist to Prepare and Update Detailed Technical Methodologies and Procedures for the Implementation of Land and Watershed Management Activities – Combined Report	EPA	New Submission.
8.	Organization of the 3 <sup>rd</sup> World Trade Promotion Organization-WTPO Conference.	GEPA	New Submission.



Item	Description	Entities	Remarks
9.	Consultancy Services for a Public Private Partnership (PPP) Transaction Adviser for the Tourism Training School-Combined Report.	MOTAC	New Submission.
10.	Consultancy Services for the Recruitment of an Independent Contract Management and Monitoring Firm.	MOTAC	New Submission. (Financial)
11.	Consultancy Services for the completion of a National E-Waste Inventory for Ghana.	EPA	New Submission. (Technical)
12.	Consultancy Service for the Upgrade of Lower Level Tourism and Hospitality Skills Training Institutions.	MOTAC	New Submission.
13.	Consultancy Services for the Design and Supervision of the Construction of Warehouse, Office Complex and Staff Quarters with related MEP Installations and External Works at Appolonia in the Kpone Katamanso Municipality.	MOEN	New Submission. (Technical)
14.	Consultancy Service for the Upgrade of Lower Level Tourism and Hospitality Skills Training Institutions.	MOTAC	New Submission.
15.	Procurement of a Consultant to Develop Corporate Strategic Plan and Organizational Policy Manuals for the Office of the Registrar of Companies and Registrar Generals Department and Facilitate the Decompiling of ORC from RGD.	RGD	New Submission.
16.	Consultancy Services for the Preparation of Vision and Design Briefs for the Proposed Clean Mining Demonstration Centres (Direct Selection).	EPA	New Submission.
17.	Consultancy Services for the Preparation of Vision and Design Briefs for the Proposed E-Waste Collection and Dismantling and Holding Centres (Direct Selection).	EPA	New Submission.
18.	Consultancy Services for the Design and Supervision of the Construction of Warehouse, Office Complex and Staff Quarters with related MEP Installations and External Works at Appolonia in the Kpone Katamanso Municipality (Combined Report).	MOEN	New Submission.
19.	Consultancy Services for the Preparation of Resettlement Action Plan for Deferred and Routine Maintenance Dredging of the Odaw Drainage Channel.	MWH	Addendum.
20.	Consultancy Services for the National Smart Data for Citizens Equipment (Combined Report).	NITA	New Submission.
21.	Consultancy Services for Design, Supply and Installation of Middleware and the Standardization of PVTs Software.	DVLA	New Submission.
22.	Consultancy Services for the Development of Strategic Business Plans and Airport Master Plans for Airports and Airstrips in Ghana.	GACL	New Submission.
23.	Transaction Advisory Services for the Development of Section of the Western Railway Line.	MRD	New Submission.
24.	Consultancy Services for the Implementation of IMAAP as The Nationwide Road Accident Data Base Management System (RADMS) In Ghana.	NRSA	New Submission.

SOURCE: CTRC DATA, 2022

NB. New Submission means the report is appearing before the CTRC for the first time while Addendum means Variations or additional works. Emergency means the report was considered at the Committee's Emergency Meeting.

### 2.3 Submissions made on Procurement of Works



**Table 2.3: Submissions from Entities on the Procurement of Works**

Item	Description	Entities	Remarks
1.	Construction of Adubiyeli 34.5KVA Switching Station and its associated Interconnecting Sub-transmission Lines (Lot 2).	NEDCO	New Submission.
2.	Construction of Lamashegu 34.5/11.5KVA Sub station and its associated Interconnection Lines (Lot 1).	NEDCO	New Submission.
3.	Construction of 295m Perimeter Fence Wall at Ghana Free Zones Authority.	GFZA	New Submission. (Emergency)
4.	Rehabilitation of 1.6km Access Road to AMP Logistics and Cocoa Touton TEPZ at Ghana Free Zones Authority Enclave.	GFZA	New Submission. (Emergency)
5.	Rehabilitation of 0.5km Niche-Melcom Road at Ghana Free Zones Authority Enclave, Tema.	GFZA	New Submission. (Emergency)
6.	Rehabilitation of 1.75km Existing Main Access Road at Ghana Free Zones Authority Enclave, Tema.	GFZA	New Submission. (Emergency)
7.	Construction of Administration Block at E.P. College of Education, Bimbilla.	EPCE	Variation.
8.	Renovation of Chancery Building of the Embassy of Ghana, Rome, Italy.	MFARI	Variation.
9.	Construction of 4-Storey Girls Dormitory Hostel at St. Michaels NMTC, Pramso.	SMNMTC	New Submission.
10.	Construction of the West African Genetic Medicine Centre (WAGMA) Multipurpose Genomic Building Complex – Lot 1. (Fixed Price Contract)	UG	New Submission.
11.	Construction of the West African Genetic Medicine Centre (WAGMA) Multipurpose Genomic Building Complex – Lot 2. Mechanical, Electrical and Plumbing.	UG	New Submission.
12.	Conversion of Existing 6-Classroom Block into 12 Unit Two Storey Classroom Block for University Basic School.	UMAT	New Submission.
13.	Construction of 2-Storey Office Block at EPA Regional Offices – Damango, Techiman, Goaso and Tamale.	EPA	Variation.
14.	Rehabilitation of Ejisu-Abanko-Abira Road including Critical Accesses (10.6km).	GHA	New Submission.
15.	Asphaltic Overlay and Upgrade of selected Roads at University of Cape Coast (5km).	UCC	New Submission.
16.	Construction of 5-Storey Lecture Theatre complex with Basement.	ATU	Variation.
17.	Upgrading of Navrongo-Naga Road (Km 2.7 - 42.2)- Upgrading of Our Lady of Lourdes Senior High School Internal Roads (3.10km).	GHA	Variation.
18.	Renovation and Redevelopment of Kwame Nkrumah Memorial Park.	MOTAC	New Submission.
19.	Construction of Building for Academic Senior Members at University of Cape Coast.	UCC	New Submission.
20.	Construction of COHAS Building Complex, Phase 1 (Laboratory Block) at University of Cape Coast.	UCC	New Submission.
21.	Upgrading to Bitumen Surfacing of Assin Andoe Homaho –Assin Adubiase Feeder Road Ph II(km 7-14) –Variation NO2 (Upgrading of Komenda Junc. –Komenda Feeder Road, km 5.09).	DFR	Variation. (Emergency)
22.	The Construction of 5-Storey (Varied to 6-Storey) Library, ICT and Offices Complex-Phase 2.	APCE	New Submission.

Item	Description	Entities	Remarks
23.	Upgrading of CHIA-Akokoasa Abenase Feeder Road (Phase IV, 6.50km) – Replacement of Weak Steel Bridge on Anyinase-Otwereso-Pawudu Feeder Road.	DFR	Variation.
24.	Partial Reconstruction of Nkurakan-Adukrom Road (km 0.00 – 25.0) and Adukrom Trom Junction (km 0.0 -11.1).	GHA	Variation.
25.	Rehabilitation of Dome-Kitase Road (R98) 23km.	GHA	New Submission. (Emergency)

**SOURCE: CTRC DATA, 2022**

NB. New Submission means the report is appearing before the CTRC for the first time while Addendum means Variations or additional works. Emergency means the report was considered at the Committee's Emergency Meeting.

### **3.0 ISSUES AND OBSERVATIONS RAISED BY THE CTRC**

The common issues and observations frequently raised by the CTRC for further clarification and/or redress by the procurement entities are in three categories of technical, financial, and documentation as presented below:

#### **Technical**

- Failure of entity to seek approval for technical evaluation prior to the opening of the financial proposal as required under Section 74(2) of Act 663, as amended;
- Evaluation criteria used in evaluating of proposals were inconsistent with pages on the tender document, thus offending section 59(5)(6) of Act 663, as amended;
- Undue delay from date of tender opening to date of submission of evaluation report to the CTRC;
- Expired tender validity period; and
- No documentary evidence provided for the disqualification of tenderers.

## Financial

- No price reasonableness analysis was carried out to confirm market prices competitiveness of the only responsive offer;
- Absence of price reasonableness analysis in cases of an only responsive tender:
- No documentary evidence submitted on approval by the Office of the Chief of Staff for the purchase of vehicles; and
- No documentary evidence provided to confirm availability of funds:

## Documentation

- No minutes of tender opening and documentary evidence on advertisement of tender attached to the evaluation report; and
- Procurement not indicated in the Entity’s procurement plan posted at the Public Procurement Authority’s website;

## 4.0 MEETINGS OF THE CTRC

Six (6) regular and six (6) emergency sittings were held from April to June 2022. Details of the said meetings are given below.

**Table 4.1: Meeting Schedules**

Regular meeting number	Date	Other meetings	Date
5 <sup>th</sup> Sitting	13 <sup>th</sup> April 2022	Emergency	6 <sup>th</sup> April 2022
6 <sup>th</sup> Sitting	28 <sup>th</sup> April 2022	Emergency	13 <sup>th</sup> April 2022
7 <sup>th</sup> Sitting	12 <sup>th</sup> May 2022	Emergency	10 <sup>th</sup> May 2022
8 <sup>th</sup> Sitting	26 <sup>th</sup> May 2022	Emergency	6 <sup>th</sup> May 2022
9 <sup>th</sup> Sitting	9 <sup>th</sup> June 2022	Emergency	23 <sup>rd</sup> May 2022
10 <sup>th</sup> Sitting	23 <sup>rd</sup> June 2022	Emergency	16 <sup>th</sup> June 2022

SOURCE: CTRC DATA, 2022



## **MEETING WITH REPRESENTATIVES FROM ROAD AGENCIES**

A meeting was held on 30th June 2022 with the Road Agencies. This meeting deliberated on challenges faced in their procurement activities which are repeatedly identified by the CTRC. These include:

- Challenges with Variations;
- Inadequate funding/ lack of funding for committed projects; and
- Contractor selection challenges (through various procurement methods).

The meeting brought to bear fruitful deliberations where recommendations were made to enhance preparations towards a successful procurement cycle.

## **5.0 SAVINGS OF THE CTRC**

A total of Three Million, One Hundred and Thirty-Two Thousand, Five Hundred and Thirty-Eight Ghana Cedis, Seventy-Four Pesewas (GH¢3,132,538.74) was saved from the review of four submissions with their details below.

**Table 5.1: Cost-savings Made in the 2<sup>nd</sup> Quarter of 2022**

<b>Entity</b>	<b>Project Title</b>	<b>Review of Submission</b>	<b>Savings made (GH¢)</b>
<b>GTEC</b>	Tertiary Education Improvement Programme (TEIP) Colleges of Education Expansion Project (CEEP) (45NO Lots of 3-Storey Hostel Blocks).	Failure of Entity to identify work items rates for perceived high offer prices for Lot 24 and 42.  Negotiated from GH¢439,618,281.46 to GH¢437,673,268.24	1,945,013.22
<b>UCC</b>	Construction of Regional Study Centre and Ancillary Facilities at Dominase, Ashanti for CoDE.	Negotiated from GH¢19,898,038.37 to GH¢19,018,047.85.	879,990.52
<b>NLA</b>	Procurement of NLA Private Sector Operator ID System Operator Certificates, Retailer Kiosk Sticker and POS Device Sticker.	Unit rate of maintenance reduced from GH¢80,000.00 to GH¢65,600.00 per month.  Hence contract price reduced from GH¢2,664,700.00 to GH¢2,491,900.00.	172,800.00
<b>EPA</b>	Consultancy Services for the Preparation of Vision and Design Briefs for the Proposed E-Waste Collection and Dismantling and Holding Centres (Direct Selection).	Negotiated from GH¢808,201.00 to GH¢673,466.00.	134,735.00
<b>TOTAL</b>			<b>3,132,538.74</b>

SOURCE: CTRC DATA, 2022

## 6.0 STATUS OF REVIEW RESPONSES TO ENTITIES DURING THE PERIOD

A summary of submissions reviewed at the Committee sittings within the period are as presented below.

**Table 6.1: Summary of Reviews at the Committee's 5<sup>th</sup> Sitting (13<sup>th</sup> April 2022).**

Item	Entity	Project title	Lots	Curr.	Appd Orig Amt.	Appd. Cedi Equiv.	Status
1.	BOG	Procurement of Assorted Toyota Vehicles for the Bank of Ghana  <ul style="list-style-type: none"> <li>• Armoured Toyota Land Cruiser Escort</li> <li>• Toyota Land Cruiser and Midi Station Wagon (Toyota Prado) VXR</li> <li>• Toyota Camry and Lexus Saloon Cars</li> </ul>		GH¢	29,053,231.80	29,053,231.80	Concurrent approval granted.
2.	BOG	Upgrade of DELL EMC VNX Storage Array for Head Office and General Services Complex Data Centre.		GH¢	6,501,222.25	6,501,222.25	Concurrent approval granted.
3.	KATH	Provision of Computer Application Software for Hospital Management.		GH¢	4,071,589.00	4,071,589.00	Concurrent approval granted.
4.	MOE	Consultancy Services for the Supervision of Building Construction Works and Engineering Services required for New Buildings and Facilities in proposed NEW STEM based 21st Century Community Senior High Schools in Ghana.	Lot 1 & 2	GH¢	14,789,289.61	14,789,289.61	Concurrent approval granted.
5.	NEDCO	Supply of Project (Various) Vehicles.		GH¢	0.00	0.00	Entity to address issues raised.



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Item	Entity	Project title	Lots	Curr.	Appd Orig Amt.	Appd. Cedi Equiv.	Status
6.	NEDCO	Construction of Adubiyeli 34.5KVA Switching Station and its associated Interconnecting Sub-transmission Lines.	Lot 2	GH¢	0.00	0.00	Entity to address issues raised.
7.	NEDCO	Construction of Lamashegu 34.5/11.5KVA Sub station and its associated Interconnection Lines.	Lot 1	US\$	0.00	0.00	Entity to address issues raised.
8.	NLA	Procurement of NLA Private Sector Operator ID System Operator Certificates, Retailer Kiosk Sticker and POS Device Sticker.		GH¢	2,491,900.00	2,491,900.00	Concurrent approval granted.
9.	MCE	Procurement of Furniture and Office Equipment.		GH¢	7,550,400.00	7,550,400.00	Concurrent approval granted.
10	MOH	Supply of Health Coronavirus (Covidd-19) Emergency Preparedness Response Plan with Funding from World Bank.	5N <sup>o</sup> Lots	GH¢	0.00	0.00	Committee is unable to grant concurrent approval.
11	MOTAC	Consultancy Service for Domestic Tourism Promotion Campaign and MICE Consolidation.		GH¢	2,584,777.27	2,584,777.27	Concurrent approval granted.
12	NITA	Consultancy Service for the National Smart Data for Citizens Engagement.			0.00	0.00	Concurrent approval granted to proceed with opening of Financial Proposals.
13	VRA	Procurement of Services of Data Centre Refresh for VRA.	Lot 1 & 2	GH¢	24,167.81	24,167.81	Concurrent approval granted for Lot 2. Entity to enter into negotiations with recommended tenderer to achieve a satisfactory contract price for Lot 1.
<b>TOTAL</b>						<b>67,066,577.74</b>	

SOURCE: CTRC DATA, 2022

**\*\*Total is based on a three-month average GH¢-USD exchange rate of GH¢6.5787 and a GH¢-Euro exchange rate of GH¢7.3531 and a GH¢-Pound exchange rate of GH¢8.7655.**

**Table 6.2: Summary of Reviews at the Committee's 6<sup>th</sup> Sitting (28<sup>th</sup> April 2022).**

Item	Entity	Project title	Lots	Curr.	Appd Orig Amt.	Appd. Cedi Equiv.	Status
1.	EPA	Consultancy Services of a Technical Specialist to Prepare and Update Detailed Technical Methodologies and Procedures for the Implementation of Land and Watershed Management Activities – Combined Report.		GH¢	369,145.66	369,145.66	Concurrent approval granted.
2.	EPCE	Construction of Administration Block at E.P. College of Education, Bimbilla.		GH¢	1,506,977.58	1,506,977.58	Concurrent approval granted.
3.	GEPA	Organization of the 3rd World Trade Promotion Organization-WTPO Conference.		GH¢	1,309,622.58	1,309,622.58	Concurrent approval granted.
4.	GRIDCO	Supply of Personal Protective Equipment.	Lots 1-4	GH¢	1,066,880.50	1,066,880.50	Concurrent approval granted.
5.	GWCL	Supply and Delivery of Water Treatment Chemical Hydrated Lime– (Bagged and Pelletized), 2200MT each.	Lot 1 & 2	€	2,310,000.00	16,985,584.00	Concurrent approval granted.
6.	MFARI	Renovation of Chancery Building of the Embassy of Ghana, Rome, Italy.		€	1,634,221.05	12,016,536.33	Concurrent approval granted.
7.	MOTAC	Consultancy Services for a Public Private Partnership (PPP)		CAD	0.00	0.00	Approval granted to enter into negotiations

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Item	Entity	Project title	Lots	Curr.	Appd Orig Amt.	Appd. Cedi Equiv.	Status
		Transaction Adviser for the Tourism Training School- Combined Report.					with recommended tenderer.
8.	MOTAC	Consultancy Services for the Recruitment of an Independent Contract Management and Monitoring Firm.		GH¢	0.00	0.00	Approval granted to enter into negotiations with recommended tenderer.
9.	NCA	Supply, Installation and Integration of an IP Based Unified Communications System.		GH¢	2,452,657.10	2,452,657.10	Concurrent approval granted.
10.	OTP	Procurement of Vehicles on behalf of District Assemblies Common Fund (18No V8 Cross Country Vehicles & 2No 4X4 Double Cabin Pick Ups).		GH¢	15,291,900.00	15,291,900.00	Concurrent approval granted.
11.	SMNMTC	Construction of 4-Storey Girls Dormitory Hostel at St. Michaels NMTC, Pramso.		GH¢	8,846,980.54	8,846,980.54	Concurrent approval granted.
12.	UG	Construction of the West African Genetic Medicine Centre (WAGMA) Multipurpose Genomic Building Complex – (Fixed Price Contract)	Lot 1	GH¢	6,115,459.93	6,115,459.93	Concurrent approval granted.
13.	UG	Construction of the West African Genetic Medicine Centre (WAGMA) Multipurpose Genomic Building Complex. Mechanical, Electrical and Plumbing.	Lot 2	GH¢	4,194,779.17	4,194,779.17	Concurrent approval granted.
14.	UMAT	Conversion of Existing 6 Classroom Block into 12-Unit Two Storey Classroom Block for	Lot 4	GH¢	2,973,715.76	2,973,715.76	Concurrent approval granted.



Item	Entity	Project title	Lots	Curr.	Appd Orig Amt.	Appd. Cedi Equiv.	Status
		University Basic School.					
15.	UPSA	Supply of One (1) Saloon Car.		GH¢	0.00	0.00	Entity to seek approval from Entity Tender Committee.
16.	WAEC	Supply of Saloon Cars- 5No 1.6L.	Lot 1	GH¢	1,175,498.50	1,175,498.50	Concurrent approval granted.
17.	WAEC	Supply of Vehicles- (3No Medium Security Van).	Lot 2	€	255,903.00	1,881,671.82	Concurrent approval granted.
<b>TOTAL</b>						<b>76,187,409.47</b>	

SOURCE: CTRC DATA, 2022

\*\*Total is based on a three-month average GH¢-USD exchange rate of GH¢6.5787 and a GH¢-Euro exchange rate of GH¢7.3531 and a GH¢-Pound exchange rate of GH¢8.7655.

**Table 6.3: Summary of Reviews at the Committee's 7<sup>th</sup> Sitting (12<sup>th</sup> May 2022).**

Item	Entity	Project title	Lots	Curr.	Appd Orig Amt.	Appd. Cedi Equiv.	Status
1.	EPA	Consultancy Services for the completion of a National E-Waste Inventory for Ghana.		GH¢	0.00	0.00	Entity to address issues raised.
2.	EPA	Construction of 2-Storey Office Block at EPA Regional Offices – Damango, Techiman, Goaso and Tamale-Variation.		GH¢	0.00	0.00	Entity to address issues raised.
3.	GHA	Rehabilitation of Ejisu-Abanko-Abira Road including Critical Accesses (10.6km).		GH¢	69,487,291.47	69,487,291.47	Concurrent approval granted.
4.	GWCL	Supply and delivery of Safety Protection Equipment for Water Treatment Plants.	Lot 2	GH¢	6,670,562.00	6,670,562.00	Concurrent approval granted.
5.	MOEN	Supply of 150W LED Streetlights complete with Bolts, Nuts and		GH¢	19,998,680.00	19,998,680.00	Concurrent approval granted.

Item	Entity	Project title	Lots	Curr.	Appd Orig Amt.	Appd. Cedi Equiv.	Status
		Washers and Photocells.					
6.	MOTAC	Consultancy Service for the Upgrade of Lower Level Tourism and Hospitality Skills Training Institutions.		US\$	0.00	0.00	Entity to address issues raised.
7.	TTU	Procurement of 4x4 Station Wagon (1N <sup>0</sup> ).		GH¢	1,193,500.00	1,193,500.00	Concurrent approval granted.
8.	UCC	Asphaltic Overlay and Upgrade of selected Roads at University of Cape Coast (5km).		GH¢	14,000,765.35	14,000,765.35	Concurrent approval granted.
9.	UCC	Supply of 15/16 Seater Bus for DAPQA AA, Welfare Section and CTPD (4No).		GH¢	0.00	0.00	Entity to address issues raised.
10.	UCC	Supply of Security Patrol Vehicles for Security Section (2N <sup>0</sup> ).		GH¢	0.00	0.00	Entity to address issues raised.
11.	UG	Printing and Supply of Examination Answer Booklets.		GH¢	1,615,550.00	1,615,550.00	Concurrent approval granted.
12.	UG	Supply and Installation of Items for Local Area Network at Registry and Statistics Department (Switches, AP and UPS).	Lot 4	GH¢	1,667,090.53	1,667,090.53	Concurrent approval granted.
<b>TOTAL</b>						<b>114,633,439.35</b>	

SOURCE: CTRC DATA, 2022

\*\*Total is based on a three-month average GH¢-USD exchange rate of GH¢6.5787 and a GH¢-Euro exchange rate of GH¢7.3531 and a GH¢-Pound exchange rate of GH¢8.7655.

**Table 6.4: Summary of Reviews at the Committee's 8<sup>th</sup> Sitting (26<sup>th</sup> May 2022).**

Item	Entity	Project title	Lots	Curr.	Appd Orig. Amt.	Appd. Cedi Equiv.	Status
1.	ATU	Construction of 5-Storey Lecture Theatre complex with Basement – <b>VARIATION.</b>		GH¢	27,426,029.40	27,426,029.40	Concurrent approval granted.

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Item	Entity	Project title	Lots	Curr.	Appd Orig. Amt.	Appd. Cedi Equiv.	Status
2.	CTVET	Ghana Jobs and Skills Project – Procurement of 2N° Cross Country and 1N° Saloon Car.		US\$	279,899.00	1,841,380.88	Concurrent approval granted.
3.	GHA	Upgrading of Navrongo-Naga Road (Km 2.7 - 42.2)- Upgrading of Our Lady of Lourdes Senior High School Internal Roads (3.10km).		GH¢	0.00	0.00	Entity to address issues raised.
4.	GWCL	Supply and Delivery of Electrical and Electronic Spare Parts for Akim Oda Water Treatment Plant.		GH¢	1,487,381.11	1,487,381.11	Concurrent approval granted.
5.	KPCE	Procurement of Furniture and Office Equipment.	Lot 1	GH¢	9,665,489.60	9,665,489.60	Concurrent approval granted.
6.	KPCE	Procurement of ICT Equipment.	Lot 2	GH¢	3,400,435.00	3,400,435.00	Concurrent approval granted.
7.	MOEN	Consultancy Services for the Design and Supervision of the Construction of Warehouse, Office Complex and Staff Quarters with related MEP Installations and External Works at Appolonia in the Kpone Katamanso Municipality.		GH¢	0.00	0.00	Concurrent approval granted to proceed with opening of Financial Proposals.
8.	MOEN	Supply of 150W LED Streetlights complete with Photocells, Arms, Bolts, Nuts & Washers.		GH¢	0.00	0.00	Entity to address issues raised.
9.	MOTAC	Consultancy Service for the Upgrade of Lower Level Tourism and Hospitality Skills Training Institutions.		US\$	488,000.00	3,210,421.87	Concurrent approval granted.
10	MOTAC	Renovation and Redevelopment of Kwame Nkrumah Memorial Park.		GH¢	18,683,366.61	18,683,366.61	Concurrent approval granted.
11	RGD	Procurement of a Consultant to Develop Corporate Strategic Plan and Organizational Policy Manuals for the Office of the Registrar of Companies and Registrar Generals Department and Facilitate the Decompiling of ORC from RGD.		US\$	250,000.00	1,644,683.33	Concurrent approval granted.



Item	Entity	Project title	Lots	Curr.	Appd Orig. Amt.	Appd. Cedi Equiv.	Status
12	UCC	Construction of Building for Academic Senior Members at University of Cape Coast.		GH¢	0.00	0.00	Entity to address issues raised.
13	UCC	Construction of COHAS Building Complex, Phase 1 (Laboratory Block) at University of Cape Coast.		GH¢	0.00	0.00	Entity to address issues raised.
14	UCC	Supply of 4x4 Pick-Ups for Directorate of Academic Affairs, DPDEM and Dean of Students.		GH¢	0.00	0.00	Entity to address issues raised.
15	UCC	Supply of 4x4 Station Wagon for Registrar.		GH¢	0.00	0.00	Entity to address issues raised.
16	UCC	Supply of Bond Papers, Art Cards and Art Papers.	Lot 1-5	GH¢	2,757,960.00	2,757,960.00	Concurrent approval granted.
17	UCC	Supply and Installation of ICT Equipment.	Lot 1-5	GH¢	1,451,757.31	1,451,757.31	Concurrent approval granted.
18	UCC	Supply of Portable X-Ray Machine for Department of Imaging Technology and Sonography.		GH¢	1,083,680.00	1,083,680.00	Concurrent approval granted.
19	UG	Supply of 51-Seater Bus.		GH¢	0.00	0.00	Entity to address issues raised.
<b>TOTAL</b>						<b>72,652,585.11</b>	

SOURCE: CTRC DATA, 2022

\*\*Total is based on a three-month average GH¢-USD exchange rate of GH¢6.5787 and a GH¢-Euro exchange rate of GH¢7.3531 and a GH¢-Pound exchange rate of GH¢8.7655.

**Table 6.5: Summary of Reviews at the Committee's 9<sup>th</sup> Sitting (9th June 2022).**

Item	Entity	Project title	Lots	Curr.	Appd Orig. Amt.	Appd. Cedi Equiv.	Status
1.	APCE	The Construction of 5-Storey (Varied to 6-Storey) Library, ICT and Offices Complex-Phase 2.		GH¢	0.00	0.00	Entity to address issues raised.
2.	EPA	Consultancy Services for the Preparation of Vision and Design Briefs for the Proposed Clean Mining Demonstration		GH¢	675,450.00	675,450.00	Concurrent approval granted.

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Item	Entity	Project title	Lots	Curr.	Appd Orig. Amt.	Appd. Cedi Equiv.	Status
		Centres (Direct Selection).					
3.	EPA	Consultancy Services for the Preparation of Vision and Design Briefs for the Proposed E-Waste Collection and Dismantling and Holding Centres (Direct Selection).		GH¢	673,466.00	673,466.00	Concurrent approval granted.
4.	EPA	Ghana Landscape Restoration and Small-Scale Mining Project (GLRSSMP), EPA PCU – Supply of 141No Motorcycle for Project Implementation.		GH¢	2,957,525.16	2,957,525.16	Concurrent approval granted.
5.	KTU	Supply of Vehicles (Sport Utility Vehicles) for Kumasi Technical University (1No).		GH¢	0.00	0.00	Entity to address issues raised.
6.	MOEN	Consultancy Services for the Design and Supervision of the Construction of Warehouse, Office Complex and Staff Quarters with related MEP Installations and External Works at Appolonia in the Kpone Katamanso Municipality (Combined Report).		GH¢	7,242,052.50	7,242,052.50	Concurrent approval granted.
7.	MOEN	Supply of 150W LED Streetlights complete with Bolts, Nuts and Washers and Photocells.		GH¢	19,998,720.00	19,998,720.00	Concurrent approval granted.
8.	MWH	Consultancy Services for the Preparation of Resettlement Action Plan for Deferred and Routine Maintenance Dredging of the Odaw Drainage Channel.		US\$	168,927.30	1,111,327.66	Concurrent approval granted.
9.	NITA	Consultancy Services for the National Smart Data for Citizens Equipment (Combined Report).		GH¢	0.00	0.00	Entity to address issues raised.
10	NPA	Supply of Information Communication and Technology (ICT) Equipment and Accessories.		GH¢	0.00	0.00	Entity to address issues raised.

Item	Entity	Project title	Lots	Curr.	Appd Orig. Amt.	Appd. Cedi Equiv.	Status
11	UG	Design and Supply of Paraphernalia for Congregation (Certificate Folder – 50,000 pieces) (Medallions (various) – 5,000 pieces).	Lot 1 & 2	GH¢	0.00	0.00	Entity to address issues raised.
<b>TOTAL</b>						<b>32,658,541.32</b>	

SOURCE: CTRC DATA, 2022

\*\*Total is based on a three-month average GH¢-USD exchange rate of GH¢6.5787 and a GH¢-Euro exchange rate of GH¢7.3531 and a GH¢-Pound exchange rate of GH¢8.7655.

**Table 6.6: Summary of Reviews at the Committee's 10<sup>th</sup> Sitting (23<sup>rd</sup> June 2022).**

Item	Entity	Project title	Lots	Curr.	Appd Orig. Amt.	Appd. Cedi Equiv.	Status
1.	DFR	Upgrading of CHIA-Akokoasa Abenase Feeder Road (Phase IV, 6.50km) – Replacement of Weak Steel Bridge on Anyinase-Otwereso-Pawudu Feeder Road- Variation Order 2.		GH¢	0.00	0.00	Entity to address issues raised.
2.	DVLA	Consultancy Services for Design, Supply and Installation of Middleware and the Standardization of PVTs Software.		GH¢	0.00	0.00	Entity to address issues raised.
3.	EPA	Supply of 226N <sup>o</sup> Various Global Positioning System Devices, 30No Rugged Smart Phones and Monitor for Project implementation.		GH¢	1,243,711.00	1,243,711.00	Concurrent approval granted.
4.	GACL	Consultancy Services for the Development of Strategic Business Plans and Airport Master Plans for Airports and		GH¢	0.00	0.00	Entity to address issues raised.



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Item	Entity	Project title	Lots	Curr.	Appd Orig. Amt.	Appd. Cedi Equiv.	Status
		Airstrips in Ghana.					
5.	COCOBOD	Supply and Installation of Laboratory Equipment.	Lot 1& 2	GH¢	0.00	0.00	Entity to address issues raised.
6.	COCOBOD	Supply and Installation of Surgical Equipment (Endoscopy and Laparoscopy).		GH¢	2,659,518.42	2,659,518.42	Concurrent approval granted.
7.	GHA	Partial Reconstruction of Nkurakan-Adukrom Road (km 0.00 – 25.0) and Adukrom Trom Junction (km 0.0 -11.1).		GH¢	80,457,906.32	80,457,906.32	Concurrent approval granted.
8.	GNFS	Procurement of Combat Boots (6000 N <sup>o</sup> ).		GH¢	0.00	0.00	Entity to address issues raised.
9.	GRIDCO	Supply of Computers and Accessories.	Lot 1-3	GH¢	0.00	0.00	Approval granted to enter into negotiations with recommended tenderer.
10.	GRIDCO	Supply of 161KV and 34.5KV Live Tank Circuit Breakers.		GH¢	0.00	0.00	Entity to address issues raised.
11.	GRIDCO	Transportation of Transformers to various Sub-stations.		GH¢	0.00	0.00	Entity to address issues raised.
12.	GRIDCO	Exportation of Transformer from Nayagnia Substation in Ghana to LEEEC factory, Liaoning, China on Repair and Return Basis.		US\$	0.00	0.00	Entity to address issues raised.
13.	GWCL	Procurement of Water Treatment Chemical.	Lot 1 & 3	GH¢	0.00	0.00	Entity to address issues raised.
14.	KNUST	Supply and Installation of 2No 400KVA Generator Set at Otumfour Osei Tutu II Hostel, KNUST.		GH¢	0.00	0.00	Entity to address issues raised.

Item	Entity	Project title	Lots	Curr.	Appd Orig. Amt.	Appd. Cedi Equiv.	Status
15.	KNUST	Procurement of 350No Laptops Computers for the 2022/2023 MasterCard Foundation Scholarship at KNUST.		GH¢	3,006,694.37	3,006,694.37	Concurrent approval granted.
16.	MRD	Transaction Advisory Services for the Development of Section of the Western Railway Line.			0.00	0.00	Entity to address issues raised.
17.	NRSA	Consultancy Services for the Implementation of IMAAP as The Nationwide Road Accident Data Base Management System (RADMS) In Ghana.		US\$	0.00	0.00	Entity to address issues raised.
<b>TOTAL</b>						<b>87,367,830.11</b>	

SOURCE: CTRC DATA, 2022

\*\*Total is based on a three-month average GH¢-USD exchange rate of GH¢6.5787 and a GH¢-Euro exchange rate of GH¢7.3531 and a GH¢-Pound exchange rate of GH¢8.7655.

**Table 6.7: Summary of Reviews at the Committee's Emergency Sitting.**

Item	Entity	Project title	Lots	Curr.	Appd Orig. Amt.	Appd. Cedi Equiv.	Status
1.	GFZA	Construction of 295m Perimeter Fence Wall at Ghana Free Zones Authority.		GH¢	0.00	0.00	Entity to address issues raised.
2.	GFZA	Rehabilitation of 1.6km Access Road to AMP Logistics and Cocoa Touton TEPZ at Ghana Free Zones Authority Enclave.		GH¢	0.00	0.00	Entity to address issues raised.
3.	GFZA	Rehabilitation of 0.5km Niche-Melcom Road at Ghana Free Zones Authority Enclave, Tema.		GH¢	0.00	0.00	Entity to address issues raised.

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Item	Entity	Project title	Lots	Curr.	Appd Orig. Amt.	Appd. Cedi Equiv.	Status
4.	GFZA	Rehabilitation of 1.75km Existing Main Access Road at Ghana Free Zones Authority Enclave, Tema.		GH¢	0.00	0.00	Entity to address issues raised.
5.	MOH	Procurement of Anti-Malaria Medicines.	Lot 1-15	GH¢	36,134,299.43	36,134,299.43	Concurrent approval granted.
6.	MOH	Procurement of Medical Equipment and Supplies under the Bolgatanga Regional Hospital Rehabilitation Project III in the Upper East Region.	19 <sup>N</sup> Lots	US\$	7,067,502.44	46,495,213.89	Concurrent approval granted. Entity to enter into negotiations with recommended firm on its price offer for Lot 19.
7.	MOH	Supply of Essential Medicines through Framework Agreement – 30% Upward Price Variation.		GH¢	0.00	0.00	Approval granted for a 30% upward price adjustment.
8.	DFR	Upgrading to Bitumen Surfacing of Assin Andoe Homaho –Assin Adubiase Feeder Road Ph II(km 7-14) –Variation N <sup>o</sup> 2 (Upgrading of Komenda Junc. – Komenda Feeder Road, km 5.09).		GH¢	0.00	0.00	Entity to address issues raised.
9.	YEA	Supply and Delivery of Security Accoutrements for Beneficiaries under the Youth in Security Module.	Lot 1-6	GH¢	25,380,000.00	25,380,000.00	Concurrent approval granted.
10	GHA	Rehabilitation of Dome-Kitase Road (R98) 23km.		GH¢	192,932,197.96	192,932,197.96	Concurrent approval granted.
<b>TOTAL</b>						<b>300,941,711.28</b>	

SOURCE: CTRC DATA, 2022

\*\*Total is based on a three-month average GH¢-USD exchange rate of GH¢6.5787 and a GH¢-Euro exchange rate of GH¢7.3531 and a GH¢-Pound exchange rate of GH¢8.7655.



**Table 6.8: Responses to Referrals**

Item	Entity	Project Title	Lots	Remarks	Curr.	Appd Orig. Amt.	Appd. Cedi equivalent	Status
1.	AAM-USTED	Completion of Students Lecture Theatre (ESA Block)-Variation.		Approval granted on 7th April, 2022.	GH¢	15,792,907.60	15,792,907.60	Concurrent approval granted.
2.	AAM-USTED	Construction of 1000 Capacity Lecture Block Kumasi Campus- Variation.		Approval granted on 7th April, 2022.	GH¢	8,438,991.10	8,438,991.10	Concurrent approval granted.
3.	ATU	Construction of University Hospital and Diagnostic Centre (Phase 1).		Approval granted on 7th April, 2022.	GH¢	5,213,621.96	5,213,621.96	Concurrent approval granted.
4.	KBTH	Supply of Tools and Equipment.	Lots 1-11	Approval granted on 7th April, 2022.	GH¢	2,384,976.97	2,384,976.97	Concurrent approval granted.
5.	KBTH	Supply of Essential Medicines (Branded).		Approval granted on 7th April, 2022.	GH¢	7,761,663.18	7,761,663.18	Concurrent approval granted.
6.	KBTH	Supply of Essential Medicines (Generic).		Approval granted on 7th April, 2022.	GH¢	12,157,495.19	12,157,495.19	Concurrent approval granted.
7.	MOH	Procurement of Antiretroviral Medicines.	Lot 1 & 2	Approval granted on 7th April, 2022.	US\$	3,563,298.00	23,441,987.33	Concurrent approval granted.
8.	NHIA	Provision of Consultancy Services for Construction of NHIA Processing Centre at Kumasi.		Approval granted on 7th April, 2022.	GH¢	5,625,628.59	5,625,628.59	Concurrent approval granted.
9.	GES	Supply of White Chalk for Basic Schools.	Lot 1-15	Approval granted on 13th April, 2022.	GH¢	6,094,017.02	6,094,017.02	Concurrent approval granted.
10.	GES	Supply of White Board Markers to Public Basic Schools.	Lot 1-5	Approval granted on 13th April, 2022.	GH¢	2,704,894.94	2,704,894.94	Concurrent approval granted.
11.	GFZA	Construction of 295m Perimeter Fence Wall at Ghana Free Zones Authority.		Approval granted on 13th April, 2022.	GH¢	1,462,710.13	1,462,710.13	Concurrent approval granted.

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Item	Entity	Project Title	Lots	Remarks	Curr.	Appd Orig. Amt.	Appd. Cedi equivalent	Status
12.	GFZA	Rehabilitation of 1.6km Access Road to AMP Logistics and Cocoa Touton TEPZ at Ghana Free Zones Authority Enclave.		Approval granted on 13th April, 2022.	GH¢	18,640,031.62	18,640,031.62	Concurrent approval granted.
13.	GFZA	Rehabilitation of 0.5km Niche-Melcom Road at Ghana Free Zones Authority Enclave, Tema.		Approval granted on 13th April, 2022.	GH¢	6,880,336.56	6,880,336.56	Concurrent approval granted.
14.	GFZA	Rehabilitation of 1.75km Existing Main Access Road at Ghana Free Zones Authority Enclave, Tema.		Approval granted on 13th April, 2022.	GH¢	15,860,878.73	15,860,878.73	Concurrent approval granted.
15.	GNGC	EPC and Commissioning of the Gas Processing Plant Train Two (GPP2) with Mainline Compressor under a Build, Co-own, Co-operate and Transfer (BCCT) Arrangement.		Approval granted on 13th April, 2022.	US\$	812,376,389.00	5,344,407,629.53	Concurrent approval granted.
16.	MSWR	Procurement of Collection Equipment (10N)- Variation of Contract Sum.		Approval granted on 13th April, 2022.	GH¢	7,106,440.16	7,106,440.16	Concurrent approval granted.
17.	MSWR	Procurement of Mini Collection Trucks (5m <sup>3</sup> ) for Primary Waste Collection in GARID Communities.		Approval granted on 13th April, 2022.	GH¢	2,871,897.68	2,871,897.68	Concurrent approval granted.
18.	NCA	Branding of NCA Offices and Printing and Mounting of Bill Boards.	Lot 1 & 2	Approval granted on 13th April, 2022.	GH¢	1,403,588.61	1,403,588.61	Concurrent approval granted.
19.	SSNIT	All-in Consultancy Services for Rehabilitation of External Façade of		Approval granted on 13th April, 2022.	GH¢	1,693,116.27	1,693,116.27	Concurrent approval granted.

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Item	Entity	Project Title	Lots	Remarks	Curr.	Appd Orig. Amt.	Appd. Cedi equivalent	Status
		Pension House and Tower Block.						
20.	GES	Supply of Class Attendance Registers for Basic Schools.	Lot 1-9	Approval granted on 28th April, 2022.	GH¢	1,013,931.06	1,013,931.06	Concurrent approval granted.
21.	GTEC	Tertiary Education Improvement Programme (TEIP) Colleges of Education Expansion Project (CEEP) (45N <sup>o</sup> Lots of 3-Storey Hostel Blocks).		Approval granted on 28th April, 2022.	GH¢	437,673,268.24	437,673,268.24	Concurrent approval granted.
22.	MOEN	Supply of 150W LED Streetlights complete with Photocells, Galvanized Arms, Bolts, Nuts and Washers.		Reviewed on 28 <sup>th</sup> April, 2022.		0.00	0.00	Committee unable to grant concurrent approval.
23.	NPA	Provision of Security Services.		Approval granted on 28th April, 2022.	GH¢	1,970,487.00	1,970,487.00	Concurrent approval granted.
24.	NRSA	Supply of Vehicles.	Lot 1-3(a & b)	Approval granted on 28th April, 2022.	GH¢	2,067,573.00	2,067,573.00	Concurrent approval granted.
25.	UCC	Construction of Regional Study Centre and Ancillary Facilities at Dominase, Ashanti for CoDE.		Approval granted on 28th April, 2022.	GH¢	19,018,047.85	19,018,047.85	Concurrent approval granted.
26.	NPRA	Supply and delivery of Vehicles. 1N 1.8L Salon Vehicle. <b>Revision of Contract Price.</b>	Lot 2	Approval granted on 19th May, 2022.	GH¢	308,800.00	308,800.00	Concurrent approval granted for re-award of contract.
27.	MRH	Supply of Cross-Country and Sports Utility Vehicles (4N <sup>o</sup> ) for Ministry of Roads and Highways.	Lot 1 & 2	Approval granted on 12th May, 2022.	GH¢	3,088,800.00	3,088,800.00	Concurrent approval granted.



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Item	Entity	Project Title	Lots	Remarks	Curr.	Appd Orig. Amt.	Appd. Cedi equivalent	Status
28.	MOF	Selection of a Consulting Firm to Provide Architectural and Construction Supervision Services for the Construction of Ministry of Finance Campus, Kanda.		Approval granted on 26th May, 2022.	GH¢	36,951,906.47	36,951,906.47	Concurrent approval granted.
29.	VRA	Pwalugu Multipurpose Dam Project (PMDP) Resettlement Townships Planning and Development Services- Architectural Design of Houses and Other Facilities and Masterplan Development for Resettlement Towns.		Approval granted on 26th May, 2022.		0.00	0.00	Concurrent approval granted to proceed with opening of Financial Proposals.
30.	PSRS	Supply and Installation of IT Equipment for the Passport Office.	Lot 2	Approval granted on 9th June, 2022.	GH¢	2,505,360.00	2,505,360.00	Concurrent approval granted.
31.	MRD	Renovation of Ghana Railway Company Limited Administration Building and Ancillary Building at Takoradi.		Approval granted on 23 <sup>rd</sup> June, 2022.	GH¢	132,518,021.26	132,518,021.26	Concurrent approval granted.
32.	GTEC	Procurement of Vehicles.		Approval granted on 23 <sup>rd</sup> June, 2022.	GH¢	6,683,250.00	6,683,250.00	Concurrent approval granted.
<b>TOTAL</b>							<b>6,133,742,258.05</b>	

SOURCE: CTRC DATA, 2022

\*\*Total is based on a three-month average GH¢-USD exchange rate of GH¢6.5787 and a GH¢-Euro exchange rate of GH¢7.3531 and a GH¢-Pound exchange rate of GH¢8.7655.

**7.0 CTRC CUMULATIVE RECORDS OF 2022 2<sup>nd</sup> Qtr., 2022 1<sup>st</sup> Qtr., 2<sup>nd</sup> Qtr. 2021 & 2020 1<sup>st</sup> Qtr.**

**Table 7.1: Number of Submissions by type of procurement**

	2022 2 <sup>nd</sup> Qtr.	2022 1 <sup>st</sup> Qtr.	2021 2 <sup>nd</sup> Qtr.	2020 2 <sup>nd</sup> Qtr.
<b>Goods</b>	50	47	56	106
<b>Services</b>	24	27	25	22
<b>Works</b>	25	25	26	35
<b>Total</b>	99	99	107	163

SOURCE: CTRC DATA, 2022

The Committee witnessed a total submission of 99 reports in the 2nd Quarter of 2022, same as recorded in the 1st Quarter of 2022. The number fell short of 8 submissions compared to the 2nd Quarter of 2021 and 64 submissions compared to that of 2020 2nd Quarter. The huge difference can be attributed to the declining number of COVID-19 emergency response submissions.

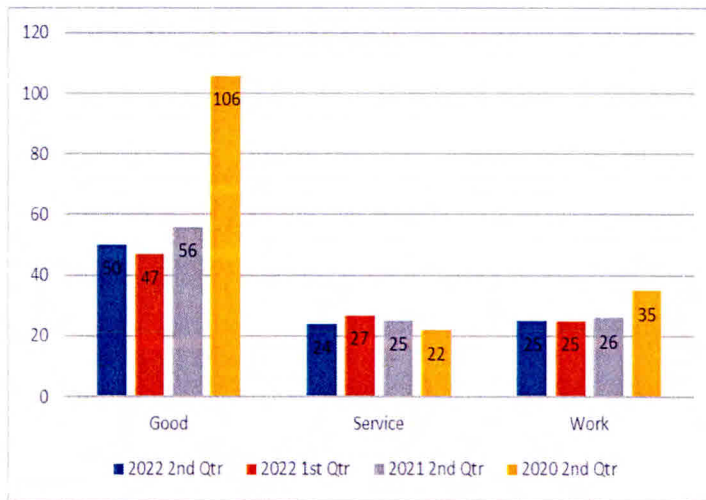


Figure 7.1: **Submissions by type of procurement**

**Table 7.2: Quantum of approved amount**

	2022 2 <sup>nd</sup> Qtr.	2022 1 <sup>st</sup> Qtr.	2021 2 <sup>nd</sup> Qtr.	2020 2 <sup>nd</sup> Qtr.
<b>Total</b>	6,885,250,352.43	1,153,458,139.91	1,915,946,360.19	2,964,697,000.00

SOURCE: CTRC DATA, 2022

The quantum of approved amount in the 2nd Quarter of 2022 is recorded to be the highest amount approved for the past four quarters. It exceeded the total approved amount of the 2022 1st Quarter, 2021 2nd Quarter and 2020 2nd Quarter by about 496%, 259% and 132%, respectively.

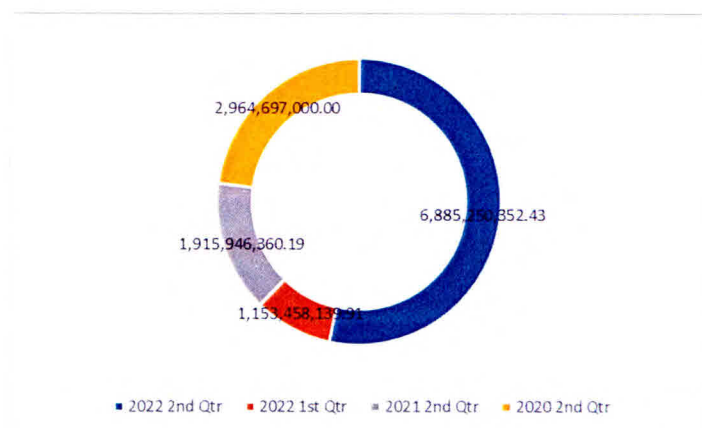


Figure 7.2: **Quantum of approved amount**

Table 7.3: **Use of Methods of Procurement**

	2022 2 <sup>nd</sup> Qtr.	2022 1 <sup>st</sup> Qtr.	2021 2 <sup>nd</sup> Qtr.	2020 2 <sup>nd</sup> Qtr.	Total
<b>CQ Info</b>	1	2	0	0	3
<b>ICT</b>	7	5	0	7	3
<b>NCT</b>	40	32	36	58	166
<b>RFQ/EOI/QCBS</b>	8	10	12	19	49
<b>PQ</b>	1	0	0	0	1
<b>RT</b>	25	26	31	52	134
<b>Shopping</b>	0	3	0	0	3
<b>SS</b>	4	4	12	21	41
<b>Variation</b>	13	17	16	6	52
<b>TOTAL</b>	99	99	107	163	

SOURCE: CTRC DATA, 2022

It is clear that the National Competitive Tender was predominantly used in Quarters stated above. It was used for about 25% of procurements in the 2022



2nd Quarter, 20% in the 2022 1st Quarter, 36% of the procurements in the 2020 2nd Quarter and 22% in the 2021 2nd Quarter. The next most predominantly used method is the Restrictive tender (RT) with the other methods of procurement being minimally used.

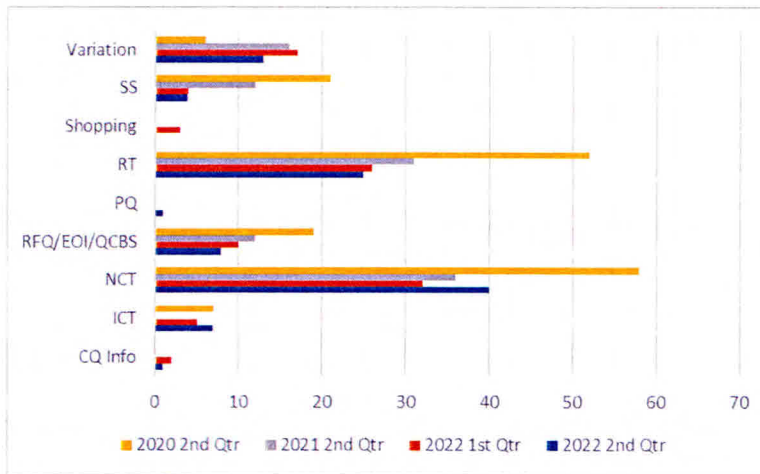


Figure 7.3: Use of Methods of Procurement

Table 7.4: Meetings Organized

	2022 2 <sup>nd</sup> Qtr.	2022 1 <sup>st</sup> Qtr.	2021 2 <sup>nd</sup> Qtr.	2020 2 <sup>nd</sup> Qtr.
<b>Main</b>	6	7	6	7
<b>Emergency</b>	6	1	6	10
<b>TOTAL</b>	12	8	12	17

SOURCE: CTRC DATA, 2022

A total of twelve (12) meeting were held in the 2nd Quarter of 2022, exceeding that of 2022 1st Quarter by 4 sittings, same number of sittings as that of 2021 2nd Quarter and a reduction of five (5) sittings in the 2020 2nd Quarter.

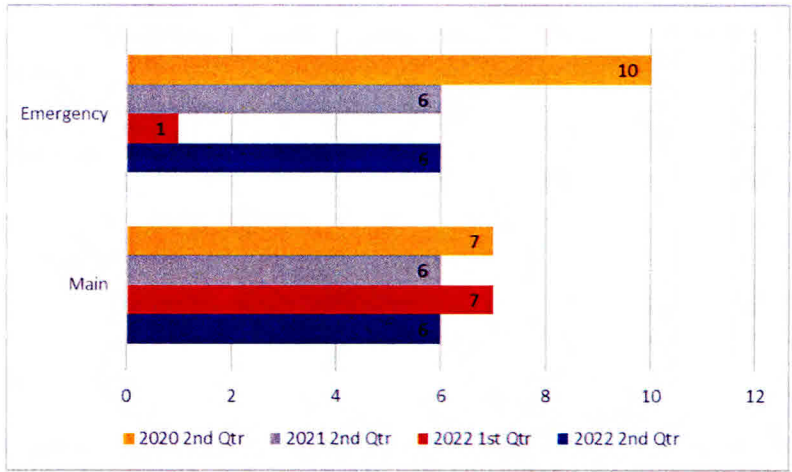


Figure 7.4: Meetings Organised

## **APPENDIX**

### **A1 Profile**

Since its inauguration on 17<sup>th</sup> June, 2005, the Central Tender Review Board (CTRB), now Central Tender Review Committee (CTRC), has continuously exercised the highest standards of transparency, disclosure, integrity, and best practice, in line with its mandate to ensure compliance with the provisions of the Public Procurement Act, 2003 (Act 663) as amended, within the established authorised thresholds.

The role of the CTRC is clearly expressed in the Public Procurement Act, 2003 (Act 663), and Amendment Act 914 (Section 20F). The 9-member Committee has the following mandated functions:

- a. To, in relation to a particular procurement under consideration, review the activities at each step of the procurement cycle leading to the selection of the lowest evaluated Tender, best offer, by the Procurement Entity in order to ensure compliance with the Provisions of the Act and its operating instructions and guidelines;
- b. Subject to (a), give concurrent approval or otherwise to enable the Procurement Entity continue with the Procurement Process;
- c. Furnish the Procurement Board with reports in a prescribed format;
- d. Participate in Public Procurement Fora;
- e. Review decisions of Heads of Entities in respect of a compliant; and
- f. Engage the services of such Consultants and Advisors or co-opt persons with specialised expertise, as may be required for the proper and efficient discharge of its functions.



## A2 Our Values

We uphold the provisions of the Act associated with our work responsibly, by ensuring strict compliance and achieving best value for money in procurement in the national interest. In doing so:

- We perform our duties at all times with competence, efficiency, effectiveness, objectivity, and impartiality;
- We recognise that we must act, at all times, in a manner that builds trust in the transparency, credibility, and integrity of the Committee;
- We accept individual and collective responsibility, and are individually and collectively accountable for the work we do;
- We demonstrate respect, fairness, and courtesy in all our dealings with entities; and
- We continuously seek ways to improve the quality of the work we do.

## A3 Submission Requirements to CTRC

FOR SERVICES (WHERE NON-APPLICABLE, PLEASE INDICATE)

ITEM	REQUIREMENT	RESPONSE
<b>A</b>	<b>REPORT FORMAT SHOULD INCLUDE</b>	
1.	Summary or Recommendations (preferably in tabular form)	
2.	Summary of Combined Technical and Financial Scores	
3.	Evidence of prequalification (using Expression of Interest)	
4.	Criteria for Technical Evaluation	
5.	Record of Technical Evaluation Scores (signed)	
6.	Details of errors detected (preferably in tabular form) in financial proposals	
7.	Evidence of Negotiation meeting (if any)	
<b>B</b>	<b>APPENDICES TO THE REPORT SHOULD INCLUDE</b>	
1.	Copy of specific procurement notice (Adverts, Invitation letters, etc.)	
2.	Signed Tender record sheet at financial opening (Original)	
3.	Register of attendance at Tender Opening(original)	
4.	Details of Firms that were prequalified to submit Proposals	

5.	Minutes of tender opening (signed)	
6.	Minutes of pre-tender meeting (if applicable) signed	
7.	Log of clarifications requested by the tender and responses received (if applicable) or comparison of technical specification with Tender requirement	
8.	Log of clarification requested by tenderer and responses Issued (if applicable)	
9.	Log of addenda to RFP issued (if applicable)	
10.	Log of complaints and appeals received	
11.	Copy of Technical and Financial Proposal of recommended tenderer (Original)	
<b>C</b>	<b>ADDITION TO REPORT</b>	
1.	Procurement Plan of Entity	
<b>D</b>	<b>ADDITIONAL INFORMATION</b>	
1.	Financial Proposal validity period as indicated in the RFP	State days
2.	Are tenders being submitted for review valid at least 30 days before the expiration of the tender validity period?	Yes/No
3.	Please indicate the funding source for the project	
4.	ICT/NCT-ICT companies should have more than 50% Ghanaian ownership	

### **SUBMISSION REQUIREMENT**

10 Copies of Evaluation Report

3 Blank Tender Document

1 Recommended Tenderer's Document

A copy of Entity's Procurement Plan

### **FOR GOODS AND WORKS (WHERE NON-APPLICABLE, PLEASE INDICATE)**

<b>ITEM</b>	<b>REQUIREMENT</b>	<b>RESPONSE</b>
<b>A</b>	<b>REPORT FORMAT SHOULD INCLUDE</b>	
1.	Summary or Recommendations (preferably in tabular form)	
2.	Summary of Combined Technical and Financial Scores	